

TOWN BOARD MEETING
Town of Westfield
April 3, 2019

The regular meeting of the Town Board of the Town of Westfield was called to order at 7:30pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	Guest:	William Bauer
Councilmen:	David Brown		Janet Nass
	James Herbert		Marian Eno
	Will Northrop		Don Eno
	David Spann		

Highway Superintendent: David Babcock
Code Officer: Bonnie Rae Strickland
Town Attorney: Joel Seachrist

Pledge of Allegiance

Councilman David Brown made the motion to waive the reading of the March 6th, 2019 minutes inasmuch as all members received a copy thereof and the minutes be accepted. Councilman David Spann seconded the motion. The motion was carried unanimously.

Reports:

The Town Clerk's report together with a check in the amount of \$2,464.91 representing fees for the month of March 2019 was turned over to Supervisor Bills. A check for \$22.50 representing fees for the month of March to NYS Department of Health, Marriage Licenses and a check in the amount of \$41.00 was turned over to NYS Department of Agriculture and Markets and NYS Decals in the amount of \$170.09 will be withdrawn on the 15th.

Supervisor's March monthly treasures report was distributed and accepted as submitted. All board members have received a copy and the monthly report is always available in the Supervisor's office for anyone to view.

The Dog Warden's report for March 2019 was received and placed on file.
The Town Court report for March 2019 was received and placed on file.
The WPD report for March 2019 was received and placed on file.

Highway:

Highway Superintendent highlighted on fixing picnic tables and resealing the tables, the dock is ready to be launched, along with the others to be put in for the opening of the Pier. The top side of the Pier will be nova chipped prior to the opening of the Pier. The Highway Superintendent's March report has been received and placed on file.

Councilman David Spann made the motion to accept the Annual Bids as presented by the Highway Superintendent. Councilman David Brown seconded the motion and carried unanimously.

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2019 Town of Westfield Annual Bids

Oversized Stone	Hardrock Gravel	\$8.50 per/ton
Bank run Gravel	Hardrock Gravel	\$4.50 per/ton
Screen Gravel	Hardrock Gravel	\$6.00 per/ton
Top Soil	Hardrock Gravel	\$7.50 per/ton
1A Lime Stone	Schofield Farms	\$29.35 per/ton
1ST Lime Stone	Schofield Farms	\$28.25 per/ton

The Town of Westfield will be accepting bids from Town of Westfield annual bids, the Chautauqua County annual bids, the State DOT annual bids and the Town of Arkwright sluice pipe bids for the 2019 year.

Code Enforcement:

The Code Enforcement Officer submitted a written report for March 2019 highlighting 2 permits issued in the Town, including attending meetings for the Town and the Village, inspections of projects and building projects as required performed. Zombie properties report was also included in her monthly report.

Barcelona Harbor:

- Closed for the Season
- Councilman Will Northrop made the motion to allow the Town Clerk to sign the Casella contract for the Pier dumpsters and tote delivery for the 2019 Harbor season from May 1st to October 1st 2019 Harbor season. Councilman David Spann seconded the motion and carried unanimously.
- Martha Bills, David Brown and Jim Herbert met with a Town of Hanover board member to discuss a potential fish cleaning station for the Pier. The Lake Erie Management Commission has awarded each one of the Harbors up to \$5,000.00 of matching fees for a fish grinder. No further information is available at this time.
- A Letter was received from South Towns asking to have a weigh station during their yearly tournament and also asked the Town to donate a season pass for the Tournament. The Town donates a free season pass every year and looks forward to hosting it. It is going to be a busy season.

Public Comment: None

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Announcements:

- Spring Clean-up will be held May 4th 9:00am -1:00pm at the Transfer Station, Bourne St.
- E-Waste will be held May 11th 9:00am-1:00pm a charge of \$10.00 per CRT will be charged located at the Town Shop 118 Chestnut St
- Rabies clinic will be held May 18th from 10:00am-12:00pm at the Town Shop, 118 Chestnut St.

Project Updates:

- Route 5 East Lake Road water project the Town Supervisor spoke with the engineer and things are moving along as expected. The health department and state engineer are waiting for approved plans and once received then the next step will be to go out to bid.
- Welch Trail scoping meeting will be held next week with consultant Erdman Anthony and Associates, Environmental subcontractor Watts, Town, Village and County will take a look at the scope of the project.
- Welch Building redevelopment grant incentive proposal should be received in a few weeks. The incentive proposal will explain the next steps in the process and how the grant will work.

New Business:

Councilman Will Northrop offered the following resolution and moved for its adoption

**Resolution No.27 of 2019
Town of Westfield
Highway Superintendent declare surplus items**

BE IT RESOLVED, the Town Board of the Town of Westfield approves the Westfield Highway Superintendent to declare the following items surplus.

- 1-Stone Chip Box

This was seconded by Councilman David Spann. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman James Herbert, aye; Councilman Will Northrop, aye;

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Councilman James Herbert offered the following resolution and moved for its adoption

**Resolution No.28 of 2019
Town of Westfield
Approval of summer employment for the Pier employees**

BE IT RESOLVED, that the Town Board of the Town of Westfield hereby approves summer employment for the Pier employees, Auriel Stoia, Barbara Johnson, Herbert Johnson, Carter Stetson, Timothy Smith and Deborah Phillips at a rate of \$9.00 an hour.

This was seconded by Councilman Will Northrop. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman James Herbert, aye; Councilman Will Northrop, aye;

Councilman David Spann offered the following resolution and moved for its adoption

**Resolution No.29 of 2019
Town of Westfield
Appoint Zoning Board of Appeals Board Member**

RESOLVED, the Town Board of the Town of Westfield hereby appoints William Bauer to the Zoning Board of Appeals for the 2019 calendar year.

This was seconded by Councilman David Brown. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman James Herbert, aye; Councilman Will Northrop, aye;

Councilman Will Northrop offered the following resolution and moved for its adoption

**Resolution No. 30 of 2019
Town of Westfield
Approval of HWY Supervisor- HWY School, Cornell University**

RESOLVED, By the Town Board of the Town of Westfield approves the Highway Superintendent, David Babcock to attend HWY Supervisor- HWY School at Cornell University June 2-June 5th, 2019 not to exceed \$600.00

This was seconded by Councilman David Brown. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman James Herbert, aye; Councilman Will Northrop, aye;

Councilman Will Northrop offered the following resolution and moved for its adoption

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**Resolution No. 31 of 2019
Town of Westfield
AUTHORIZING ADVERTISING FOR BIDS ON
WATER SYSTEM IMPROVEMENTS FOR THE NORTH TOWN WATER DISTRICT
(NYS Route 20 Water Benefit District No. 1)**

WHEREAS, proceedings have been initiated to increase and improve the facilities of the Town of Westfield North Town Water District, in the area now known as the NYS Route 20 Water Benefit District No. 1, consisting of the construction of new water main, all necessary site work, equipment, apparatus, as well as such other improvements as more fully identified in a map, plan, and report prepared by the project engineers, Clark Patterson Lee (hereinafter “Project”), and

WHEREAS, the Town Board has been advised by Clark Patterson Lee that it has prepared such plans and specification as are necessary to competitively bid the Project work.

WHEREAS, Clark Patterson Lee has recommended that the Town Board proceed to advertise the Project construction and receive bids for such work at this time,

NOW, THEREFORE, it is hereby

RESOLVED, that such advertisements and legal notices as may be required shall be published and posted as required by law for purposes of soliciting bids for the Project; and it is further

RESOLVED that sealed bids and appropriate bid security will be received for opening at a time and place to be determined and to be specified in the advertisement for bids, and it is further

RESOLVED that the Town Board understands that the advertisement for bids will be subject to and contingent upon all financing being authorized and upon the receipt of all required agency approvals.

This was seconded by Councilman David Spann. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman James Herbert, aye; Councilman Will Northrop, aye;

Councilman David Brown offered the following resolution and moved for its adoption

**Resolution No. 32 of 2019
Town of Westfield
SUP Tractor Supply name Primax Properties LLC, to TVM Westfield LLC,**

RESOLVED, that the Town Board hereby approves the assignment of the Special Use Permit issued by it on March 6, 2019 for a Tractor Supply Co. store on Nichols Avenue, from Primax Properties LLC to TVM Westfield LLC.

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This was seconded by Councilman David Spann. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman James Herbert, aye; Councilman Will Northrop, aye;

Councilman David Brown offered the following resolution and moved for its adoption

**Resolution No. 33 of 2019
Town of Westfield
SHOREHAVEN WATER DISTRICT
PROJECT BUDGET MODIFICATIONS**

WHEREAS, the Town of Westfield has received funding from Rural Development for their Shorehaven Water District Project (“Project”); and

WHEREAS, the Town Board wishes to adjust project budget items to more accurately reflect final costs and;

WHEREAS, Rural Development requires the Town Board to authorize all changes to the Administrative Budget as shown on the Form E; NOW, therefore be it

RESOLVED, that the Town Board of Trustees of the Town of Westfield authorizes the following Budget modifications for the project:

Legal (Seachrist Law)	Decrease of	\$74.00
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I, Andrea Babcock, Town Clerk of the Town of Westfield, do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Westfield on April 3, 2019 by the following vote:

	AYE	NAY
Martha Bills, Supervisor	___x___	___
Dr. David S. Brown, Deputy Supervisor	___x___	___
David Spann, Councilman	___x___	___
James Herbert, Councilman	___x___	___
Will Northrup, Councilman	___x___	___

This was seconded by Councilman Will Northrop. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman David Spann, aye; Councilman James Herbert, aye; Councilman Will Northrop, aye;

At 7:59pm Supervisor Bills moved and David Brown seconded a motion to audit the bills.

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Warrants dated April 3, 2019 (voucher #'s 150-194) in the amount of \$36,606.47 were drawn on the following funds:

General	\$27,877.85
General Part-Town	\$ 1,240.00
Highway	\$ 6,232.79
Highway Part-Town	\$1,255.83

Warrants dated April 3, 2019 (voucher #'s 29-38) in the amount of \$8,215.76 were drawn on the following funds:

Welch Building	\$8,215.76
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Warrants dated April 3, 2019 (voucher # 19-20) in the amount of \$5,241.96 were drawn on the following funds:

Shorehaven Water District Capital Project H6-8310.200	\$5,241.96
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These were presented and audited by the board members. Supervisor Martha Bills moved and Councilman Will Northrop seconded a motion that the Supervisor be directed to draw the necessary checks to cover the warrant as audited. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman James Herbert, aye; Councilman David Spann, aye; Councilman Will Northrop, aye;

There being no further business, at 8:17pm Supervisor Martha Bills moved and Councilman David Spann seconded a motion to move into executive session to discuss property acquisition. Unanimously carried.

At 8:40pm Councilman Will Northrop moved and Councilman David Brown seconded a motion to return to regular session. Unanimously carried.

No action was taken.

There being no further business at 8:40pm Supervisor Martha Bills moved and Councilman David Brown seconded a motion to adjourn. Unanimously carried.

Respectfully submitted,
// original signed //
Andrea L Babcock, Town Clerk